

Job Title Physician Assistant

Direct Supervisor's Title Physician

FLSA Status Exempt Date 2018

JOB SUMMARY

The Physician Assistant is responsible for promoting and maintaining health by providing quality medical services under the supervision of a Physician through the identification of short-term and long-range patient care issues and recommending options and course of action while implementing physician directives.

DUTIES

ESSENTIAL FUNCTION	Duty
<input type="checkbox"/>	Elicits a detailed and accurate patient health history and performs a physical examination; records these along with progress notes in the patient's chart.
<input type="checkbox"/>	Determines abnormal conditions by ordering diagnostic tests such as X-Rays, EKG's and basic laboratory studies and interprets test results.
<input type="checkbox"/>	Formulates an initial diagnosis, therapeutic plan and treatment.
<input type="checkbox"/>	Provides fracture care including reductions, operative vs. non-operative care, splint, suture and staple applications/removals.
<input type="checkbox"/>	Performs such routine therapeutic procedures as intramuscular injections, immunizations, wound care, joint aspirations, joint injections, and incision and drainage of superficial infections.
<input type="checkbox"/>	Answers all patient phone calls in regards to the clinic. Triage as appropriate.
<input type="checkbox"/>	Completes all forms and required paperwork.
<input type="checkbox"/>	Facilitates referrals when needed.
<input type="checkbox"/>	Performs as first or second surgical assist during operation.
<input type="checkbox"/>	Rounds at hospitals as required by Physician.
<input type="checkbox"/>	Complies with Federal, State and local legal and professional requirements by studying existing and new legislation, anticipating future legislation and enforcing adherence to requirements.
<input type="checkbox"/>	Contributes to team effort by accomplishing related results as needed.
<input type="checkbox"/>	Maintains professional and technical knowledge by obtaining required CME's, reviewing professional publications and participating in professional societies.
<input type="checkbox"/>	Respects and protects the confidentiality of all patient and Company information through the adherence of all HIPAA guidelines and regulations.
<input type="checkbox"/>	Assumes other duties as requested by Physician.

QUALIFICATIONS**1. Education Requirements**

Master's degree, along with successful completion of a NYS or ARC-PA accredited Physician Assistant program. Must possess NYS licensure upon hire.

2. Experience Requirements

Background in sports medicine and/or professional experience in outpatient orthopaedic environment preferred.

3. Skills and Competencies Requirements

Excellent communication and customer service skills required. Must be able to multi-task and desire to work in a fast-paced, team-oriented environment.

PHYSICAL ACTIVITY

Must be able to remain standing and ambulatory for 75% of the work day. Must be able to assist patients on/off equipment, treatment tables, or other equipment. Will need to move about the office occasionally to access file cabinets, office equipment, etc. May occasionally travel to various practice locations. Will frequently communicate with patients, staff, and providers; must be able to exchange accurate information.

WORK ENVIRONMENT

Work is performed primarily in a clinical setting, with light to moderate noise levels.

This description is intended to provide only basic guidelines for meeting job requirements. Responsibilities, skills and working conditions may change as needs evolve.

Please send resume and salary requirements via email to: hr@ubortho.com or to: UBMD Orthopaedics & Sports Medicine, Human Resources, 4225 Genesee Street, Cheektowaga NY 14225.